



NATIONAL ASSOCIATION OF PROFESSIONAL MORTGAGE WOMEN
ANNUAL BUSINESS MEETING AGENDA
MAY 13, 2020

2 PM PST; 3 PM MST; 4 PM CST; 5 PM EST

CALL IN NUMBER (605) 313-5871, ACCESS CODE: 177606

- | | | |
|-------|--|------------------------------------|
| I. | CALL MEETING TO ORDER | National President Mooney |
| | A. Roll Call confirmation of quorum | National Secretary Layman |
| | B. Introduction of Dignitaries | NVP2 Jennings |
| | C. Rules of Operating Procedures | National Parliamentarian Hendricks |
| | D. Adoption of Annual Meeting Agenda | National President Mooney |
| II. | Minutes | |
| | A. 2019 Annual Meeting Minutes | National President Mooney |
| | B. Appointment Minutes Review | National President Mooney |
| | i. Lauren Layman | NAPMW Oklahoma City |
| | ii. Mark Jennings | NAPMW San Joaquin |
| | iii. Susan Kerr | NAPMW |
| III. | Election of 2020- 2021 Officers | |
| | A. Report and Announcement of Election Results | PNP Knight Keane |
| IV. | Administrative Reports | |
| | A. Update | Heather Kramer |
| V. | Financials | |
| | A. Financial Report | National Treasurer Shea |
| VI. | Annual Conference | PNP Kinsman |
| | A. Recap and update | |
| VII. | Unfinished Business | National President Mooney |
| VIII. | New Business | National President Mooney |
| | A. Email motion for Live 2020 Annual Business Meeting via conference call - ratify | |
| | B. Email motion to pay 1-year renewal for Wild Apricot- ratify | |
| IX. | Announcements | National President Mooney |
| X. | President Remarks | National President Mooney |
| XI. | Retirement of 2019-2020 Note | PNP Kinsman |
| XII. | Installation of 2020-2021 Officers | PNP Kinsman |
| XIII. | Adjournment | National President Kerr |



2020 RULES OF OPERATING PROCEDURE

RULE 1

- a. No member may speak in debate longer than two minutes on the same question without permission of the assembly granted by a two-thirds (2/3's) vote without debate.
- b. No member may speak in debate more than twice on the same question on the same day and shall not speak for the second time until all members desiring to speak have done so.
- c. Debate on Bylaws amendments shall be limited to 15 minutes total unless stated otherwise by the Chair.
- d. The Chair must recognize members of the audience for discussion.

RULE 2

Business to be conducted at this Annual Meeting has been submitted to the membership with The Call to the Annual Meeting and is part of the 2020 Annual Meeting Report Book.

RULE 3

All communication equipment, i.e., cellular phones, pagers, tablets, etc., are to be placed in silent mode or turned off. Annual Meeting/Education Conference.

RULE 4

PNP Jill Kinsman will serve as "Sergeant_of Arms" for the duration of the 2020 Annual Meeting.

RULE 5

Members of the audience agree to comply with NAPMW's anti-trust policies as stated in the National Bylaws and Operating Procedures. Anti-trust laws prohibit or make highly imprudent the discussion of a number of matters at Association meetings. There is to be no discussion at this meeting concerning: Prices paid or charged by companies attendees present; other terms or conditions established by geographical area in which your company is seeking or may seek to do business; the production costs and plans. Any departure from these rules could result in severe civil and criminal penalties to individuals, to your companies, and even NAPMW. Federal sentencing guidelines mandate jail sentences for anti-trust violations and call for criminal fines.

RULE 6

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised*, shall govern the Annual Business Meeting in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and Operating Procedures of the Association.



**NATIONAL ASSOCIATION OF PROFESSIONAL MORTGAGE WOMEN
ANNUAL BUSINESS MEETING Minutes
May 17, 2019
New Orleans, LA**

Friday May 17, 2019

I. CALL MEETING TO ORDER:

President Knight Keane, with notice of the meeting having been duly given, called the Annual Meeting to order at 3:30 p.m. CST.

A. Introduction of National Board and Dignitaries:

President Knight Keane introduced the 2018-2019 National Board as follows:

Glenda Mooney-National President Elect
Mark Jennings-National Vice President
Tobi Libbra-National Vice President
Nicole Shea-National Treasurer
Jackie Weedon-National Secretary
Robin Hart-Parliamentarian

President Knight Keane acknowledged the Past National Presidents present
Frances Reinhardt, GML 1993-1994
Candace M Smith, CMI, CME 2012-2013
Jill Kinsman 2013-2014
Christine Pollard 2014-2015
Cathy Kantrowitz 2017-2018

B. Rules and Operating Procedure

Parliamentarian Robin Hart provided the parliamentary structure for which the board shall conduct its business.

Motion "I move that we adopt the 2019 Annual Rules of Operating Procedures as presented."

Motion Seconded

Motion Carried.

C. Adoption of Annual Meeting Agenda

Motion "I move that we adopt the 2017 Annual Meeting Agenda as amended.

Motion Seconded

Motion Carried.

D. Adoption of Annual Meeting Program

Motion "I move that we approve the 55th Annual National Education Conference Business Meeting Program as presented.

Motion Seconded

Motion Carried.

II. MINUTES

A. 2018 Annual meeting Minutes

Minutes were approved as presented and shall be filed.

B. Appointment of Minutes Review Committee

Glenda Mooney NAPMW St. Louis

Nicole Shea NAPMW Spokane

Mark Jennings NAPMW San Joaquin Valley

III. Election of 2019-2020 Officers

A. Report and Announcement of Election Results presented by Cathy Kantrowitz, PNP

Glenda Mooney National President

Susan Kerr National President Elect

Lauren Layman National Secretary

IV. Administrative Reports

A. Update

Jodi Fisher owner of IMPACT said the first year with NAPMW was exciting and they are looking forward to many more years.

B. Website Update – Wild Apricot NAPMW website will be completed and fully operational by June 1, 2019. With the help from PNP Candace Smith the new website should be a great change for our membership.

V. Financials

A. Financial reports filed as presented.

- VI. Annual Conference
 - A. Recap given by NVP Tobi Libbra. All in attendance were satisfied with the speakers and education.
- VII. Unfinished Business – None at this time.
- VIII. New Business –

Motion “I move that all actions and proceedings of the officers and directors of the National Association of Professional Mortgage Women for the fiscal year 2018-2019 be approved, ratified and confirmed.”
Motion Seconded
Motion Carried.
- IX. Announcements
- X. Recess at 4:05 pm
- XI. Reconvene Meeting at 7:00pm
- XII. Recognitions & Introductions
- XIII. Awards were presented
 - a. 2018-2019 Norma Shorrock Education Innovator of the Year Award – PNP Candace Smith
 - b. 2018-2019 Dorcus Ewell Leader of the Year Award – Mark Jennings NAPMW San Joaquin and Payton Kane NAPMW San Antonio
 - c. 2018-2019 Georgene Peterson Lee Lifetime Achievement Award – Debbie Tofte NAPMW Seattle Puget Sound
 - d. 2018-2019 Past National President Advisory Council – Kelly Byers NAPMW Atlanta
- XIV. Speaker – Patrick Kelly gave a speech on growth and service in volunteer groups.
- XV. President Remarks – President Knight Keane recognized the efforts of her National Board and the many hours of work that were granted to accomplish a successful year.
- XVI. Retirement of 2018-2019 Note
- XVII. Installation of 2019-2020 Officers
- XVIII. Adjournment 9:00pm

NAPMW 2019 Annual Business Meeting Minutes completed by:
National President Glenda Mooney 2019-2020

Numerous requests for PNP Knight Keane and Past National Secretary Weedon to complete and send NAPMW 2019 Annual Business Meeting Minutes were unanswered. These minutes were completed with the best information available.

NAPMW

BALANCE SHEET

As of April 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Bank of American - Checking	25,857.77
Cash on Hand	0.00
Funds for Institutions	0.00
Savings	0.00
Wells Fargo Checking	0.00
Total Bank Accounts	\$25,857.77
Other Current Assets	
Uncategorized Asset	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$25,857.77
TOTAL ASSETS	\$25,857.77
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Deferred Revenue - Central NY	0.00
Deferred Revenue - Houston	346.31
Total Other Current Liabilities	\$346.31
Total Current Liabilities	\$346.31
Total Liabilities	\$346.31
Equity	
Opening Balance Equity	113,738.37
Retained Earnings	-72,319.42
Net Income	-15,907.49
Total Equity	\$25,511.46
TOTAL LIABILITIES AND EQUITY	\$25,857.77

NAPMW

PROFIT AND LOSS

April 2020

	TOTAL
Income	
Membership Dues	1,360.00
Total Income	\$1,360.00
GROSS PROFIT	\$1,360.00
Expenses	
Bank Charges	79.83
Dues to local	865.00
Management Fee	1,310.00
National Board Conference Calls	79.99
Website	1,789.15
Total Expenses	\$4,123.97
NET OPERATING INCOME	\$ -2,763.97
NET INCOME	\$ -2,763.97

Financial Summary 2019-2020	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Totals
Income													
Advertising													\$0.00
Charter Donations		\$17.95											\$17.95
Charter Fees													\$0.00
Education													\$0.00
2020 Gala Registration													\$0.00
2020 National Conf Sponsorship													\$0.00
Membership Dues*550 at an average of 105	\$1,317.96	\$1,560.00	\$2,569.00	\$1,180.00	\$2,305.00	\$2,535.00	\$1,045.00	\$3,610.00	\$2,500.00	\$1,755.00	\$1,360.00		\$21,736.96
Local Donations toward 2018-2019 Loss	\$250.00	\$17,410.43	\$2,350.00										\$20,010.43
Prior Year Income													\$0.00
Store Income				\$112.00									\$112.00
Location Association Funds on Hold \$10,555.14													\$0.00
2019 Annual Conference Registration				\$150.00									\$150.00
Non Profit Income													\$0.00
Misc Income						\$3,000.00			\$190.00				\$3,190.00
Total Income	\$1,567.96	\$18,988.38	\$4,919.00	\$1,442.00	\$2,305.00	\$5,535.00	\$1,045.00	\$3,610.00	\$2,690.00	\$1,755.00	\$1,360.00	\$0.00	\$45,217.34
Expenses													Totals
Admin Expense-Natl *** On hold (Trip to Dallas)													\$0.00
IMPACT Management Fee	\$10,607.78	\$1,020.00	\$1,020.00	\$1,350.69	\$1,090.50	\$1,168.92	\$1,299.62	\$1,142.78	\$1,639.44	\$1,265.53	\$1,310.00		\$22,915.26
IMPACT Management Fee Misc Admin/Travel Expenses													\$0.00
Bank Fees	\$284.92	\$82.48	\$250.60	\$163.18	\$54.01	\$102.18	\$90.09	\$61.08	\$137.70	\$75.42	\$79.83		\$1,381.49
Charter Expenses													\$0.00
Committee - Education						\$4.95							\$4.95
Committee - Leadership programs													\$0.00
Committee - Finance & Budget													\$0.00
Committee - Nominating													\$0.00
Committee - Services & Resources													\$0.00
Committee-Membership													\$0.00
Committee-Technology													\$0.00
Committee-Audit	\$113.57												\$113.57
Committee-Conference													\$0.00
Committee-Extension													\$0.00
Committee--Bylaws													\$0.00
Dues to Loal *550@average of \$35			\$1,324.00	\$530.00	\$665.00	\$700.00	\$585.00	\$385.00	\$1,080.00	\$560.00	\$865.00		\$6,694.00
Gifts & Flowers													\$0.00
Insurance		\$700.50		\$1,116.50						\$2,646.00			\$4,463.00
Legal & Professional Expenses			\$550.00		\$250.00				\$300.00				\$1,100.00
Miscellaneous Expenses													\$0.00
Monthly Service Charges													\$0.00
National Board Conference Calls/Webinar Fee	\$79.99	\$79.99	\$79.99	\$79.99	\$79.99	\$79.99	\$79.99	\$79.99	\$79.99	\$79.99	\$79.99		\$879.89
Natl Board--Conf Expenses													\$0.00
Natl President Expenses													\$0.00
Office Supplies & Eduipment													\$0.00
Postage													\$0.00
Printing													\$0.00
Current Liability--Memphis Contract													\$0.00
Quickbooks					\$657.76								\$657.76
Reserves													\$0.00
Shipping													\$0.00
Storage & Shredding							\$159.00	\$159.00		\$372.65			\$690.65
Store Expense	\$270.59												\$270.59
Taxes & Licenses								\$220.00					\$220.00
Trophies/Awards									\$59.54				\$59.54
Website Wild Apricot										\$159.98	\$1,789.15		\$1,949.13
Webmaster Fee													\$0.00
	0 \$20,000.00												\$20,000.00
Total Expenses	\$31,356.85	\$1,882.97	\$3,224.59	\$3,240.36	\$2,797.26	\$2,056.04	\$2,213.70	\$2,047.85	\$3,296.67	\$5,159.57	\$4,123.97	\$0.00	\$61,399.83
Net Income													-\$16,182.49

BUDGET JUNE 2019-May 2020

Income	Budget	Revised Budget Jan	Actual YTD	Difference from MidYear
Advertising			\$0.00	\$0.00
Charter Donations		\$17.95	\$17.95	\$0.00
Charter Fees	\$ 2,500.00	\$0.00	\$0.00	\$0.00
Education	\$ 2,250.00	\$0.00	\$0.00	\$0.00
2020 Gala Registration		\$750.00	\$0.00	-\$750.00
2020 National Conf Sponsorship			\$0.00	\$0.00
Membership Dues*550 at an average of 105	\$ 57,750.00	\$42,750.00	\$21,736.96	-\$21,013.04
Local Donations toward 2018-2019 Loss	\$ 17,400.00	\$20,010.43	\$20,010.43	\$0.00
Prior Year Income			\$0.00	\$0.00
Store Income		\$112.00	\$112.00	\$0.00
Location Association Funds on Hold \$10,555.14			\$0.00	\$0.00
2019 Annual Conference Registration		\$150.00	\$150.00	\$0.00
Non Profit Income			\$0.00	\$0.00
Misc Income		\$3,000.00	\$3,190.00	\$190.00
Total Income	\$79,900.00	\$66,790.38	\$45,217.34	-\$21,573.04

Expenses

Admin Expense-Natl *** On hold (Trip to Dallas)	\$ 400.00	\$500.00	\$0.00	-\$500.00
IMPACT Management Fee	\$ 26,600.00	\$26,600.00	\$22,915.26	-\$3,684.74
IMPACT Management Fee Misc Admin/Travel Expenses	\$ 2,000.00	\$0.00	\$0.00	\$0.00
Bank Fees	\$ 1,315.00	\$1,800.00	\$1,381.49	-\$418.51
Charter Expenses	\$ 1,000.00	\$0.00	\$0.00	\$0.00
Committee - Education	\$ 1,000.00	\$500.00	\$4.95	-\$495.05
Committee - Leadership programs	\$ 50.00	\$500.00	\$0.00	-\$500.00
Committee - Finance & Budget	\$ 50.00	\$500.00	\$0.00	-\$500.00
Committee - Nominating	\$ 50.00	\$500.00	\$0.00	-\$500.00
Committee - Services & Resources	\$ -	\$0.00	\$0.00	\$0.00
Committee-Membership	\$ 350.00	\$500.00	\$0.00	-\$500.00
Committee-Technology	\$ 400.00	\$0.00	\$0.00	\$0.00
Committee-Audit	\$ 350.00	\$500.00	\$113.57	-\$386.43
Committee-Conference	\$ 350.00	\$500.00	\$0.00	-\$500.00
Committee-Extension	\$ 350.00	\$650.00	\$0.00	-\$650.00
Committee--Bylaws	\$ 350.00	\$500.00	\$0.00	-\$500.00
Dues to Loal *550@average of \$35	\$ 19,250.00	\$13,500.00	\$6,694.00	-\$6,806.00
Gifts & Flowers	\$ 230.00	\$230.00	\$0.00	-\$230.00
Insurance	\$ 2,800.00	\$2,700.00	\$4,463.00	\$1,763.00
Legal & Professional Expenses	\$ 1,000.00	\$2,500.00	\$1,100.00	-\$1,400.00
Miscellaneous Expenses	\$ 150.00	\$150.00	\$0.00	-\$150.00
Monthly Service Charges	\$ 367.61	\$0.00	\$0.00	\$0.00
National Board Conference Calls/Webinar Fee	\$ 500.00	\$960.00	\$879.89	-\$80.11
Natl Board--Conf Expenses	\$ -	\$7,000.00	\$0.00	-\$7,000.00
Natl President Expenses	\$ -	\$0.00	\$0.00	\$0.00
Office Supplies & Eduipment	\$ 100.00	\$100.00	\$0.00	-\$100.00
Postage	\$ 177.39	\$0.00	\$0.00	\$0.00
Printing	\$ 100.00	\$500.00	\$0.00	-\$500.00
Current Liability--Memphis Contract	\$ 14,000.00	\$0.00	\$0.00	\$0.00
Quickbooks	\$ 350.00	\$657.76	\$657.76	\$0.00
Reserves	\$ -	\$0.00	\$0.00	\$0.00
Shipping	\$ 100.00	\$222.03	\$0.00	-\$222.03
Storage & Shredding	\$ 460.00	\$1,750.00	\$690.65	-\$1,059.35
Store Expense	\$ 500.00	\$270.59	\$270.59	\$0.00
Taxes & Licenses	\$ 2,000.00	\$250.00	\$220.00	-\$30.00
Trophies/Awards	\$ 500.00	\$750.00	\$59.54	-\$690.46
Website Wild Apricot	\$ 1,700.00	\$1,700.00	\$1,949.13	\$249.13
Webmaster Fee	\$ 1,000.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$79,900.00	\$66,790.38	\$41,399.83	-\$25,390.55

Tracking of Financials	June	June Dues paid 8/21/19	July	July Dues Paid 8/21/19	Aug	Aug Dues Paid 9/11/19	Sept	Sept Dues Paid 10/10/19	OCT	OCT Dues Paid 11/15/19	NOV	NOV Dues Paid 12/10/19	DEC	DEC Dues Paid 1/15/20	JAN	JAN Dues Paid 2/10/2020	Feb	Feb Dues Paid 3/10/2020	MAR	Mar Dues Paid 4/13	APR	APR Dues Paid	Treasurer
for June 2019 through May 2020																							
AREA 1 Patti Esswein																							
ATLANTA	X	30	X	60	X	95	X	60	X	60	X	30	X	0	X	0	X	30	X	60			Kelly Byers
CHARLOTTE	X	0	X	0	X	0	X	0	X	0	X	0	X	0		0		0		0			Malone Jarvis
GREATER NEW ORLEANS	X	35	X	0	X	0	X	0	X	0		0		0		35							Kelly Paliaro
HOUSTON	X	30	X	25	X	0	X	30	X	0	X	0	X	0	X	30	X	0	X	0			Jackie Witter
HUDSON VALLEY	X	70	X	0	X	70	X	35	X	140	X	35	X	0	X	35		105		140			Caitlin McVicker Walsh
PHOENIX	X	30	X	120	X	0	X	0	X	60	X	120	X	0	X	90	X	90	X	30			Dave Jackson
SAN ANTONIO	X	0	X	0	X	80	X	40	X	0	X		X	0	X	40	X	0	X	40			Paula Grigsby/crystal B
SAN JOAQUIN VALLEY	X	25	X	75	X	50	X	25	X	0	X	225	X	50	X	305	X	150	X	50			Janet Joslin
AREA 2 MARK JENNINGS																							
ANCHORAGE	X	0	X	29	X	0	X	0	X	0	X	0		0		0		0		0			Katie Harman
BAKERSFIELD	X	0	X	0	X	20	X	0	X	0	X	10		100		0		0		10			Nikkie Fowler
GREATER ST LOUIS	X	0	X	30	X	30	X	0	X	30	X	0	X	0	X	30	X	30	X	0	X		Eve Janis
OKLAHOMA CITY	X	50	X	0	X	50	X	0	X	50	X	50	X	0	X	75		0		0			Shawn Moore
SEATTLE PUGET	X	35	X	0	X	70	X	0	X	0	X	35	X	0	X	0	X	0		0			Debbie Tofte
SPOKANE	X	0	X	0	X	0	X	0	X	30	X	30	X	30		90		30		60			Jeff Morgan
THE COLUMBIA RIVER	X	35	X	0	X	105	X	35	X	175	X	80	X	0	X	175		35		105			Angela Matteo
WENATCHEE VALLEY	X	60	X	30	X	30	X	90	X	180	X	30	X	0	X	150	X	90		30			Crystal Darling

email
kbyers@crescentmortgage.com
malone.jarvis@phmloans.com
Kspaliaro@firstam.com
jwitter@houseloan.com
caitlin@brickbookkeeping.com
davej@aflending.com
paula@tapfcu.coop crystal@tapfcu.coop
janetj@centralvalleyins.com
Kharman@fnbalaska.com
nfowler@creativemtg.biz
janisee@aol.com
shawnmoores878@gmail.com
ectofte@aol.com
jmorga1@amfam.com
amatteo@evergreenhomeloans.com
cdarling@nmtitlegroup.com

Re: Call for the Vote Motion - 2020 Conference

Glenda Mooney <president@napmw.org>

Tue 5/12/2020 6:57 AM

To: Susan Kerr <preselect@napmw.org>; Patti Esswein <nvp1@napmw.org>; Mark Jennings <nvp2@napmw.org>; Nicole Shea <nattreasurer@napmw.org>; Lauren Layman <natsecretary@napmw.org>

Cc: Kelly Hendricks <khendricks@delmarmortgage.com>

Motion passes

ALL EMAILS AND ITEMS SENT FROM THIS EMAIL ARE NOT TO BE SHARED EVEN WHEN THIS STATEMENT IS MISSING FROM THE EMAIL WHEN EXECUTIVE IS IN SUBJECT LINE

Glenda Mooney
President NAPMW 2019-2020
314-703-8714 Cell
President@napmw.org

From: Glenda Mooney**Sent:** Friday, May 1, 2020 12:00 PM

To: Susan Kerr <preselect@napmw.org>; Patti Esswein <nvp1@napmw.org>; Mark Jennings <nvp2@napmw.org>; Nicole Shea <nattreasurer@napmw.org>; Lauren Layman <natsecretary@napmw.org>

Cc: Kelly Hendricks <khendricks@delmarmortgage.com>

Subject: Call for the Vote Motion - 2020 Conference

Hearing no discussion I call for the vote:

National Treasure Nicole Shea

"I move, Due to the national stay at home orders & the COVID pandemic, which means our Annual conference is cancelled, I move that we hold a live business meeting on our May 13th national call in place of it.

Second by NVP 1 Patti Esswein

Please reply to this email with

Yes to pass motion

or

No for motion to fail

5/12/2020

Mail - Glenda Mooney - Outlook

Glenda Mooney
President NAPMW 2019-2020
314-703-8714 Cell
President@napmw.org

RE: Account 1-year renewal - Wild Apricot subscription invoice #29807r for National Association of Professional Mortgage Women -EXTERNAL

Glenda Mooney <president@napmw.org>

Tue 4/14/2020 2:17 PM

To: Nicole Shea <NShea@mountainwestbank.com>

Motion passes. Nicole you can pay the bill. Thank you.

ALL EMAILS AND ITEMS SENT FROM THIS EMAIL ARE NOT TO BE SHARED EVEN WHEN THIS STATEMENT IS MISSING FROM THE EMAIL WHEN EXECUTIVE IS IN SUBJECT LINE.

Glenda Mooney
NAPMW National President 19 - 20
314-703-8714 cell

Message sent from a mobile device, please excuse typos and brevity.

----- Original message -----

From: Nicole Shea <NShea@mountainwestbank.com>

Date: 4/14/20 4:14 PM (GMT-06:00)

To: Glenda Mooney <president@napmw.org>

Subject: RE: Account 1-year renewal - Wild Apricot subscription invoice #29807r for National Association of Professional Mortgage Women -EXTERNAL

Glenda,
Am I ok to pay or do I need an email from you saying the motion passes?

From: Glenda Mooney [mailto:president@napmw.org]

Sent: Tuesday, April 14, 2020 1:27 PM

To: Nicole Shea; Susan Kerr; Mark Jennings; Patti Esswein; Lauren Layman

Subject: Re: Account 1-year renewal - Wild Apricot subscription invoice #29807r for National Association of Professional Mortgage Women -EXTERNAL

Patti

Can you vote on the motion below?

Thanks

ALL EMAILS AND ITEMS SENT FROM THIS EMAIL ARE NOT TO BE SHARED EVEN WHEN THIS STATEMENT IS MISSING FROM THE EMAIL WHEN EXECUTIVE IS IN SUBJECT LINE

Glenda Mooney
President NAPMW 2019-2020
314-703-8714 Cell
President@napmw.org

From: Nicole Shea <NShea@mountainwestbank.com>

Sent: Friday, April 10, 2020 12:34 PM

To: Susan Kerr <preselect@napmw.org>; Glenda Mooney <president@napmw.org>; Mark Jennings <nvp2@napmw.org>; Patti Esswein <nvp1@napmw.org>; Lauren Layman <natsecretary@napmw.org>

Subject: FW: Account 1-year renewal - Wild Apricot subscription invoice #29807r for National Association of Professional Mortgage Women -EXTERNAL

The Financial committee would like to make a motion to approve paying Wild Apricot in the amount of \$1728.
Our budget is \$1700 year of which we have already spent \$159, so would be spending \$187 over our budget.

From: National Association of Professional Mortgage Women [mailto:napmw1@napmw.org]

Sent: Friday, April 10, 2020 9:40 AM

To: Nicole Shea

Subject: FW: Account 1-year renewal - Wild Apricot subscription invoice #29807r for National Association of Professional Mortgage Women -EXTERNAL

Hi Nicole,

This is a renewal invoice for Wild Apricot that needs to be paid.

Thanks,



Heather Kramer
Executive Administrator
National Association of Professional Mortgage Women
Napmw1@napmw.org
www.napmw.org

From: Wild Apricot Billing <billing@wildapricot.com>
Sent: Friday, April 10, 2020 1:00 AM
To: National Association of Professional Mortgage Women <admin@napmw.org>
Subject: Account 1-year renewal - Wild Apricot subscription invoice #29807r for National Association of Professional Mortgage Women

Hi, Heather Kramer
This is a reminder that your Wild Apricot 1-year subscription for National Association of Professional Mortgage Women (Account # 290211) is up for renewal on Sunday, May 10, 2020.
Your renewal invoice is below. Please specify the invoice number with your payment. You can also view it online at [Invoice details](#).
Contact us at billing@wildapricot.com if you have any questions or want to change subscription plan.
Thank you
Wild Apricot team






Wild Apricot Inc.
144 Front St. W, Suite 725
Toronto ON M5J 2L7
Canada

INVOICE



National Association of Professional Mortgage Women
Heather Kramer
5329 Fayette Ave
Madison Wisconsin 53713
United States

Invoice#:	29807r
Date:	Friday, April 10, 2020
Amount due USD:	\$1,728

Item	Description	Unit cost (\$)	Quantity	Price (\$)
WAgp1	Wild Apricot 1-year subscription RENEWAL, Professional - US\$160.00 / month plan, effective Sunday, May 10, 2020 to Sunday, May 09, 2021 for <u>National Association of Professional Mortgage Women</u> (290211).	160	12	1,920
Subtotal:				1,920
Discount - 10%:				-192
Total:				1,728
Amount paid:				0.00
Balance due USD:				\$1,728
<p align="center">Due upon receipt</p> <p align="center">Payment options:</p> <p align="center">Paypal - to payments@wildapricot.com</p> <p align="center">Check / Bank draft / Money order payable to Wild Apricot Inc.</p> <p align="center">  </p> <p align="center">     </p> <p align="center">Please specify Invoice number with your payment.</p> <p align="center">We do not provide refunds for periods already paid for, as outlined in our billing and refund policy (http://www.wildapricot.com/refundpolicy).</p> <p align="center">Thank you.</p>				

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